

Ingram Board of Directors

Regular Meeting

June 4, 2012 - 7:00 p.m.

Living Tree Baptist Church

1. Call to order.
2. Public comments.
3. Financial Report. (Dawn Foster-Wood)
4. Candy Sales Status/Report. (Justin Samford)
5. Hometown Hero Card Report. (Justin Samford)
6. Coaching Application (Sammie Highsmith)
7. All Stars Report (James Colbath)
8. Season Recap. (General Topic for discussion)
9. Equipment Return. (Gene Roark)
10. Facilities & Maintenance Updates. (Josh Craft)
11. Announcements & other business.
12. Adjournment.

6/1/12

2012 Financials 120531.xls

	<u>2011</u>	<u>2012</u>
Total Deposits	\$14,429.71	\$11,467.98
Total Paid Out	\$15,193.17	\$20,065.74

Account Balance	12/4/11	5/31/12
	\$11,991.36	\$4,343.25

	2011	2012
Concession Purchases	\$2,887.37	\$1,992.82
Umpire Fees	\$1,650.00	\$1,200.00
Deposits for Concession	\$1,970.22	\$1,579.28
	\$732.85	(\$413.54)

Not paid from concession stand

If you take Deposits for Concession stand and Umpire Fees for 2011 and add them together and subtract purchases the concession stand earned \$732.85

If you take Deposits for Concession stand for 2012 and subtract purchases the concession stand has lost **\$413.54**. The Umpire Fees are not included in this total because money was not used from the concession stand to pay the umpires. A separate money bag was established for the umpires this year.

INGRAM LITTLE LEAGUE

MANAGER / COACH APPLICATION

Mail to: PO Box 101, Ingram, Texas 78025

E-mail to: sammiehighsmith@hotmail.com

Please carefully read and complete the following application and contract. *No application will be considered* unless all forms are filled out in their entirety and signed.

The Ingram Little League recognizes that the adult volunteers who manage, umpire, and instruct are the backbone of the organization. Managers and coaches make a significant contribution of talent, time and effort for the betterment of the Ingram community.

Ingram Little League strives to maximize coaching effectiveness in order to create the best Little League experience for all participants. Managers and coaches accept primary responsibility for organizing the team and establishing a **POSITIVE** team environment.

Name: _____
(First) (M.I.) (Last)

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Requested level of coaching:

Baseball:

☐ Tee Ball ☐ Machine Pitch ☐ Minors ☐ Majors ☐ Juniors

Softball:

☐ Coach Pitch ☐ Minors ☐ Majors ☐ Juniors

Coaching Preference:

☐ Manager ☐ Coach ☐ Assistant Coach

1. Are you certified in first aid? ☐ YES ☐ NO

If yes, please provide a copy of your most recent certificate.

2. Have you previously managed or coached in Ingram Little League? ☐ YES ☐ NO
If yes, what team(s) _____ division(s) _____

If no, have you ever managed or coached any youth athletics? ☐ YES ☐ NO

If yes, please provide details including organization(s), age(s), location(s), etc.

3. Are you currently or will you concurrently be managing or coaching another athletic team outside of Ingram Little League during this baseball season? ☐ YES ☐ NO
If yes, please provide details including organization(s), age(s), location(s), etc.

4. Have you ever coached other youth sports? ☐ YES ☐ NO
If yes, list organizations, age groups, and years.

5. Have you ever received training as a baseball/softball coach? ☐ YES ☐ NO
If yes, list type and location of training.

6. Have you ever umpired in an organized baseball/softball program? ☐ YES ☐ NO

7. Indicate at least two personal references that Ingram Little League could contact (don't list any relatives):

Name: _____ Contact Phone Number(s): _____

Address: _____

Name: _____ Contact Phone Number(s): _____

Address: _____

Manager/Coach Selection

Each season, the goal of Ingram Little League is to select the most qualified and experienced managers and coaches to teach and supervise our players. The following are some basic policies that Ingram Little League uses to select managers and coaches:

- There is no tenure in serving as a manager or coach in the Ingram Little League system. All appointments are renewed annually.
- Selection of managers, coaches, and umpires is in local jurisdiction and not subject to intervention from District, Regional, or Little League International.

Manager/Coach Commitment

I agree I will satisfy the following requirements for managing and coaching in Ingram Little League:

Organizational Duties:

- Attend the safety (first aid, if not certified, every 3 years) and fundamentals clinics (REQUIRED)
- Attend the annual coaches clinics (REQUIRED)
- Attend any manager/coaches meetings (REQUIRED)
- Participate in one of the two workdays (REQUIRED)
- Attend umpire education clinics
- Attend tryouts and draft
- Responsible for the administrative requirements of the team
 - o Team photographs
 - o Fundraising activities
 - o Concession stand (REQUIRED)
- Select a team mom to assist in administrative responsibilities
- Participate actively in team practices and games
- Pick-up, safeguard, and return team equipment and uniforms
- Participate in tournament team selection (as required, per division)
- Learn and abide by Little League International Rules and Regulations
- Learn and abide by Ingram Little League Local Rules and Regulations
- Submit the required game and pitching information (if necessary) in a timely manner to the respective divisional Vice President
- Manicure fields as necessary, before and after games
- Ensure players are properly notified for rescheduled games

- Submit completed accident forms in timely manner
- Umpire (as required)

Team Environment:

- Provide a positive and safe experience
- Foster good sportsmanship
- Teach a strong knowledge of the game and scale it with reasonable expectations of what is appropriate for each age group, level and players ability
- Put teaching of the game, proper skills and techniques above win/loss records
- Give equal effort and time into teaching each player regardless of skill level, not just the top talents
- Conduct him/herself on the practice and game field in a professional manner keeping the yelling to a minimum and the anger out of the game
- Encourage player skill improvement
- Build player self-esteem
- Teach and reinforce appropriate games skills
- Create opportunities for each player to succeed
- Develop team and league camaraderie
- Strive to keep players active during practice sessions
- Satisfy playing requirements for all players during games
- Instill respect for opponents and umpires through active example
- Refrain from use of foul language, alcoholic beverages, and tobacco products while officially representing Ingram Little League Disciplinary Actions

The following actions will be taken if certain required commitments are not fulfilled:

- The manager will not receive game balls and possibly be suspended at a minimum of one game if all the clinics are not attended.
- The manager and/or coach will be suspended at a minimum of one game for not properly staffing the concession stand when it is the manager's team is responsibility.

We require two forms for volunteering – this one, as well as the volunteer form required by Little League International. We realize that some material is duplicated on the forms. However, we must be sure that our volunteers meet the standards set forth by Little League International and we are required to have certain information. Also, please know that we understand the sensitive information on these forms. As per Little League, only select people have access to these forms and their information. They will be kept safe and destroyed, as necessary, following the season.

Indicate all felonies and/or misdemeanors you have been convicted of (whether by plea or trial) or are currently charged with, including the precise name of crime convicted of or charged with, date of conviction/charge, state/county of conviction/charge, sentence imposed, and current status of probation/parole/diversion or charge (note: include all convictions, regardless of how long ago or whether expunged or otherwise deleted from public records):

By my signature below, I:

- (1) state that all answers I have given in this application are true, and, under penalty of perjury, that the answer I have given to the listing of criminal information above is both true and complete;
- (2) give explicit consent for Ingram Little League to perform any kind of background search/inquiry concerning me, and authorize any person or organization with whom Ingram Little League might inquire to disclose any and all information Ingram Little League might request (this authorization is irrevocable and shall be effective beginning the date this document is signed and for two years thereafter);
- (3) acknowledge that if my application is approved by the board of directors and I am assigned managing or coaching duties, that the time required to perform such duties is more than to attend scheduled games, that a minimum of 10 hours per week will be necessary for games and practices, and additional time may be required to help maintain fields for playing; and all levels begin their season in March and end in June, and Machine Pitch and above levels may also have All-Stars in which I may have the option of managing or coaching;
- (4) acknowledge that if I am assigned managing or coaching duties, that Ingram Little League reserves the right to revoke such assignment for any reason(s) it determines appropriate.

Applicant Signature

Date

Coaching Manager Signature

Date

League President or Vice President Signature

Date

(An completed and approved Volunteer Vpplication must accompany this form.)